## VOLUNTOWN BOARD OF EDUCATION 195 Main Street Voluntown CT 06384 SUPERINTENDENT OF SCHOOLS: Adam S. Burrows Board Chair – Diana Ingraham

Barbara Gileau James Hutchins, Vice-Chairperson Vikki Smith Cathy Grant, Secretary Robert Iovino April Woodcock Phone: 860.376.9167 www.voluntownct.org

## **BOARD MINUTES**

Regular Board Meeting & Public Hearing 2015-2016 Budget Proposal Thursday, April 9, 2015 Board of Education Meeting Room - 7:00 p.m.

ATTENDANCE	<b>Present</b> : Barbara Gileau, Cathy Grant, James Hutchins, Diana Ingraham, Vikki Smith. <b>Absent</b> : Robert Iovino, April Woodcock. <b>Also Present</b> : Superintendent Adam Burrows, Principal Alycia Trakas	
CALL TO ORDER	The Chairperson called the regular meeting to order at 7:00 p.m.	
PUBLIC HEARING 15-15 BUDGET	The Superintendent of Schools and the Board of Education reviewed the 2015-2016 Budget of \$6,748,717 that represents an increase of \$254,069 or 3.91% over the 2014-15 total of \$6,494,648.	
CITIZEN COMMENTS	Mr. Bob Sirpenski, Voluntown First Selectman, discussed the Town of Voluntown 2015-2016 Budget proposal. Mr. Jack Wessa and Tracy Hansen, town residents, asked various questions about the budget.	
CONSENT AGENDA	MOTION #1 (4/9/15): made by Cathy Grant SECONDED BY Vikki Smith that the Board of Education approve the Consent Agenda as presented VOICE VOTE: UNANIMOUS; MOTION CARRIES	
PRINCIPAL REPORT	Principal Alycia Trakas submitted her report and highlighted information about: <b>Students as a Focal Point</b> : SRBI - currently 39 students receive SRBI in kindergarten-eighth grades (31 for Reading and 19 for Mathematics). After School Tutorial - 25 students were invited to session 4, which began March 17 <sup>th,</sup> School Climate Activity – on March 13 <sup>th</sup> students in grades kindergarten through fifth grades participated in "A Friendship Adventure with Ronald McDonald. Junior High School Dance - students in sixth through eighth grades were invited to a junior high dance held March 13 <sup>th</sup> . Parent/Teacher Conferences - conferences were held March 27 <sup>th</sup> . Music Together - students in pre-school and kindergarten were invited to musical and craft activities with their parents/families on March 27 <sup>th</sup> . 2015 Talent Show - students, parents/family members, and staff showcased their talents on April 2 <sup>nd</sup> . SBAC - students began SBAC testing on March 17 <sup>th</sup> . At this point, our eighth, seventh, sixth, and fifth graders have been tested in ELA and Math.	
	<b>Curriculum, Learning, and Instruction</b> : VES Weekly Notes - weekly/monthly notes are being sent to faculty/staff. Bi-weekly Team Meetings- meetings are ongoing with all teams on a bi-weekly basis. Chaired Meetings - Crisis Intervention Team, School Readiness Council, paraprofessional meeting, faculty meeting, School Security and Safety Committee, Safe School Climate Committee, Health Fair Planning Committee and teacher evaluation/professional development meeting. In-house Meetings Attended - Director of Special Education Search Committee. Cafeteria Interns - Cassandra Hunter presented "Carb Counting and Nutrition for Diabetics" to parents/faculty on March 18 <sup>th</sup> . Kristin Dillon - helped to promote our School Breakfast Program through a poster contest in March. Out-of-District Trainings Attended - Competitive School Readiness and EASTCONN's CCSS Leadership PLC.	
	<b>Grants/Reports:</b> CCSS Coaching Days - will meet again with EASTCONN on May 20th to review our CCSS Units and next steps for CCSS Implementation. Outdoor Edible School Garden Mini-Grant Program – we were awarded \$500 for our medial/literacy school garden project. School Readiness RFP and Quality Enhancement Grant – due May 16.	

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	<b>Teacher Evaluation:</b> Teacher Evaluation Committee met F Evaluation and Support Plan with the addition of the PASS do	
	<b>Building, Grounds, and Transportation:</b> Safety Drills - we I drills, two (2) evacuation drills, and one (1) earthquake drill.	nave had six (6) fire drills, four (4) lockdown
	<b>Community and Public Relations:</b> PTO - attended the Marc Drive – an extremely successful Community Health Fair/Blood started to promote our Second Annual YSB Super 5K, schedu	Drive was held April 9 <sup>th</sup> . Super 5K - we have
	<b>Recreation Commission:</b> VES is working with the Recreation for the Constitution Field Stair Project. Currently, two events a May 7 <sup>th</sup> from 11am-11pm, and, (2) Voluntown Day at CT Tiger	are planned: (1) Voluntown Day at Chili's –
SPECIAL EDUCATION REPORT	Required Annual reviews are in the process of being complete make a smooth transition from one year to the next.	ed and/or scheduled in order to help students
SUPERINTENDENT REPORT	The Superintendent reviewed his Calendar of Events for April Report indicates there are 319 students (Pre-K through Gr Burrows reviewed the CIRMA 213-21 Equity Distribution fo Spotlight on Education about the 2015-2016 Budget Preparati	ade 8) plus 122 High School Students. Mr. r the Voluntown Board of Education and the
YOUTH SERVICES BUREAU / LOCAL PREVENTION COUNCIL	The Youth Services Bureau / Local Prevention Council continu and other organizations in the community, such as dodge ball Teens " program, and a Health Fair. Review is also taking pla priorities, Birth to Three initiatives, and Home School Families	a visit from Bill Corbett and the "Tweens and ce on the 15/16 YSB grant, 15/16 budget
PROFESSIONAL DEV. TEACHER EVAL PLAN	<b>MOTION #2 (4/9/15):</b> made by Barbara Gileau SECONDED approve the Observation/Protocol Schedule Change to the PreEvaluation Plan as presented <b>VOICE VOTE: UNANIMOUS;</b>	
BUILDING COMMITTEE ROOF REPLACEMENT PROJECT	<b>MOTION #3 (4/9/15):</b> made by Cathy Grant SECONDED BY approve the Educational Specifications for the VES Roof Repl <b>VOICE VOTE: UNANIMOUS;</b>	
BOE BY-LAWS	The Board tabled discussion on the By-Laws to the May 14 meeting.	
POLICY #5125 STUDENT RECORDS	<b>MOTION #4 (4/9/15):</b> made by Jim Hutchins SECONDED BY approve Policy #5125 Student Records - as presented <b>VOICE VOTE: UNANIMOUS;</b>	Cathy Grant that the Board of Education
POLICY #6173 HOMEBOUND	<b>MOTION #5 (4/9/15):</b> made by Cathy Grant SECONDED BY approve Policy #6173 Homebound Instruction as amended <b>VOICE VOTE: UNANIMOUS;</b>	Jim Hutchins that the Board of Education
INSTRUCTION		MOTION CARRIES
POLICY #3515 FACILITIES USE	<b>MOTION #6 (4/9/15):</b> made by Jim Hutchins SECONDED B' approve Policy #3515 Facilities Use as amended <b>VOICE VOTE: UNANIMOUS;</b>	Cathy Grant that the Board of Education
POLICY #5131.911 SCHOOL CLIMATE	<b>MOTION #7 (4/9/15):</b> made by Jim Hutchins SECONDED B <sup>1</sup> approve Policy #5131.911 School Climate Plan as amended	Cathy Grant that the Board of Education
PLAN	VOICE VOTE: UNANIMOUS;	MOTION CARRIES

ADJOURNMENT:	MOTION #15 (4/9/15): made by Vikki Smith SECC adjourn the meeting at 11:13 p.m. VOICE VOTE: UNANIMOUS;	ONDED BY Jim Hutchins that the Board of Education MOTION CARRIES
	approve that the Board of Education Chairperson and the Voluntown Board of Education and Voluntown Nor July 1, 2015 to June 30, 2017 VOICE VOTE: UNANIMOUS;	
	MOTION #13 (4/9/15): made by Vikki Smith SECONI approve that the Director of Special Education job Special Education reports and is evaluated by the Prin VOICE VOTE: UNANIMOUS; MOTION #14 (4/9/15): made by Vikki Smith SECONI	description be changed to read that the Director ncipal / Assistant Superintendent of Schools <b>MOTION CARRIES</b> DED BY Jim Hutchins that the Board of Education
	<b>MOTION #12 (4/9/15):</b> made by Vikki Smith SECONI approve that the title of Assistant Superintendent of S <b>VOICE VOTE: UNANIMOUS;</b>	
	MOTION #11 (4/9/15): made by Diana Ingraham SEC move out of Executive Session at 11:05 p.m. VOICE VOTE: UNANIMOUS;	CONDED BY Vikki Smith that the Board of Education MOTION CARRIES
EXECUTIVE SESSION	<b>MOTION #10 (4/9/15):</b> made by Jim Hutchins SECO move into Executive Session at 9:45 for the purpo Certified Contract, Policy #4112.8, and that Alycia Tra <b>VOICE VOTE: UNANIMOUS;</b>	ose of discussing Evaluation of Superintendent, Nor
EIGHTH GRADE GRADUATION	<b>MOTION #9 (4/9/15):</b> made by Cathy Grant SECON approve Tuesday, June 16 as the Eighth Grade Grade <b>VOICE VOTE: UNANIMOUS;</b>	
FIELD IRIP	<b>MOTION #8 (4/9/15):</b> made by Jim Hutchins SECON approve the Second Grade Field Trip to the Ecotariun <b>VOICE VOTE: UNANIMOUS;</b>	
BOARD GOALS 2015-2016	The Board performed a first reading. A second readir	ng will be placed on the May 14 meeting Agenda.
EVALUATION SUPERINTENDENT DF SCHOOLS	The Board performed a first reading. A second readir	ng will be placed on the May 14 meeting Agenda.

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Respectfully submitted, Sherry Pollard, Board Clerk