VOLUNTOWN BOARD OF EDUCATION

195 Main Street Voluntown CT 06384 SUPERINTENDENT OF SCHOOLS: Adam S. Burrows

Board Chair – Diana Ingraham

Barbara Gileau James Hutchins, Vice-Chairperson Vikki Smith Cathy Grant, Secretary Robert Iovino Kristen Trahan Phone: 860.376.9167 www.voluntownct.org

BOARD MINUTES

Regular Board Meeting Thursday, June 11, 2015 Board of Education Meeting Room -7:00 p.m.			
ATTENDANCE	Present : Barbara Gileau, Cathy Grant, James Hutchins, Diana Ingraham, Kristen Trahan, Vikki Smith Absent : Robert lovino. Also Present : Superintendent Adam Burrows		
CALL TO ORDER	Vice Chairperson James Hutchins called the regular meeting to order at 7:00 p.m.		
CONSENT AGENDA	MOTION #1 (6/11/15): made by Vikki Smith SECONDED BY Barbara Gileau that the Board of Education approve the Consent Agenda as presented VOICE VOTE: UNANIMOUS; MOTION CARRIES		
ADDITIONS TO THE AGENDA	MOTION #2 (6/11/15): made by Vikki Smith SECONDED BY Cathy Grant that the Board of Education approve the following additions to the Agenda: Appointments of 1) Paraprofessionals and 2) Custodians VOICE VOTE: UNANIMOUS; MOTION CARRIES		
GUESTS:	Alex Perdue, and another representative from ENCON Solar Energy Panel Division, were present to discuss current engineering and design costs associated to the Solar Array to be located on the property of VES. Increased requirements that ENCON did not consider in their original quote are above and beyond what they anticipated and they are looking at options to keep these increased costs to a minimum, but, this requires significant changes to the original contract and results in significant costs to the town. A follow up subcommittee meeting will be scheduled.		
PRINCIPAL REPORT	 Principal Alycia Trakas submitted her report and highlighted information about: Students as a Focal Point: SRBI, After School Tutorial, DARE Graduation, Sixth and Seventh Grade Hi School Information Night, PTO Laser Show Assembly, Eighth Grade Fishing Trip, Eighth Grade Banque CAS Scholar Leader Banquet, Spring Concert, Awards Ceremony, Field Day, NJHS Induction, Eighth Grade Graduation, PTO Island Rhythms Assembly, and Last Day of School. Curriculum, Learning, and Instruction: VES Weekly Notes, Bi-weekly Team Meetings, a listing of meetin attended both in-house and out-of-district, Grants/Reports, and Teacher Evaluations. Building, Grounds, and Transportation: List of Safety Drills that took place. Community and Public Relations: PTO Family Laser Show, Youth Services Bureau, and Recreating Community and Public Relations: 		
SPECIAL EDUCATION REPORT	Commission. There was review of the Special Education population.		
SUPERINTENDENT REPORT	The Superintendent reviewed his Calendar of Events for and June and July. The Enrollment Report indicates there are 319 students (Pre-K through Grade 8) plus 119 High School Students. There was review of the 2015-16 School Calendar (revised May 29, 2015), the 2015-16 Spotlight on Education (dated May 29, 2015), and the 2015-16 Board of Education Budget Proposal (dated May 29, 2015).		
YOUTH SERVICES	JTH SERVICES The Youth Services Bureau / Local Prevention Council continues to coordinate future activities with you		
	MOTION #3 (6/11/15): made by Cathy Grant SECONDED BY Jim Hutchins that the Board of Education authorize the Superintendent of Schools, Adam S. Burrows, to submit the 2-year Youth Services Grant for \$14,000 to the State of Connecticut Department of Education VOICE VOTE: UNANIMOUS; MOTION CARRIES		

EVALUATION PLAN

RESCIND

TEACHERS

NON-RENEWAL

NON-TENURED

MOTION #4 (6/11/15): made by Jim Hutchins SECONDED BY Vikki Smith that the Board of Education authorize the Superintendent of Schools, Adam S. Burrows, to submit the Youth Services Enhancement grant for \$3,259 to the State of Connecticut Department of Education VOICE VOTE: UNANIMOUS; MOTION CARRIES

 CURRICULUM
 MOTION #5 (6/11/15): made by Jim Hutchins SECONDED BY Vikki Smith that the Board of Education

 STEERING
 authorize the School Principal, Alycia Trakas, to submit the RESC CCSS Coaching Days grant for an additional 10 days of support, to the State Department of Education

 VOICE VOTE:
 UNANIMOUS;

TRANSPORTATION There was Board consensus to authorize the Superintendent of Schools to review bus driver salaries because we have been advertising and no one has applied. We have not been able to fill a bus driver vacancy for the past full year even after all this advertising.

 SCHOOL
 MOTION #6 (6/11/15): made by Jim Hutchins SECONDED BY Vikki Smith that the Board of Education

 READINESS:
 authorize increasing the School Readiness Grant submission by \$22,500

 VOICE VOTE:
 UNANIMOUS;

 MOTION CARRIES

PROFESSIONAL
DEVELOPMENTAlycia Trakas resubmitted the Administrator Evaluation and Support Plan to the State Board of Education
based on their District-Specific Feedback Report.TEACHERTeacher

SUPERINTENDENT
EVALUATIONMOTION #7 (6/11/15): made by Barbara Gileau SECONDED BY Jim Hutchins that the Board of Education
authorize the Board of Education Chairperson, Diana Ingraham, to sign the 2014/15 Superintendent
Evaluation14/15Evaluation

VOICE VOTE: UNANIMOUS;

ANIMOUO,

WELLNESS The Committee will hold their next meeting sometime in the Fall.

BUILDINGThere was review of a memorandum from Al Jacunski, the Architect assigned to the roofing project, thatCOMMITTEEindicates the current 2015 Construction Budget Cost Estimate shows a reduction in cost for the Town of
Voluntown from the original estimate. The original cost estimate of \$415,331 has been reduced to
\$345,560.

ASSISTANT MOTION #8 (6/11/15): made by Barbara Gileau SECONDED BY Jim Hutchins that the Board of Education TRACK approve Chuck Salter as the Assistant Track Coach COACH VOICE VOTE: UNANIMOUS: MOTION CARRIES

EXTRAMOTION #9 (6/11/15): made by Barbara Gileau SECONDED BY Cathy Grant that the Board of Education
approve Brian Racicot as the Extra Curricular Volleyball Coach
VOILYBALLMOTION #9 (6/11/15): made by Barbara Gileau SECONDED BY Cathy Grant that the Board of Education
MOTION CARRIES

MOTION #10 6/11/15: made by Jim Hutchins SECONDED BY Vikki Cathy Grant the Board of Education rescind the motion to non-renew the non-tenured teacher contract of Andrea Bunger VOICE VOTE: UNANIMOUS; MOTION CARRIES

MOTION #11 6/11/15: made by Vikki Smith SECONDED BY Cathy Grant that the Board of Education rescind the motion to non-renew the non-tenured teacher contract of Julia Stands VOICE VOTE: UNANIMOUS; MOTION CARRIES

MOTION CARRIES

MOTION #12 6/11/15: made by Barbara Gileau SECONDED BY Vikki Smith that the Board of Education rescind the motion to non-renew the non-tenured teacher contract of Hailie Davis VOICE VOTE: UNANIMOUS; MOTION CARRIES

MOTION #13 6/11/15: made by Cathy Grant SECONDED BY Vikki Smith that the Board of Education rescind the motion to non-renew the non-tenured teacher contract of Katelyn Stockford VOICE VOTE: UNANIMOUS; MOTION CARRIES

MOTION #14 6/11/15: made by Kristen Trahan SECONDED BY Cathy Grant that the Board of Education rescind the motion to non-renew the non-tenured teacher contract of Kristin Goodwin VOICE VOTE: UNANIMOUS; MOTION CARRIES

	MOTION #15 6/11/15: made by Kristen Trahan SECONDE rescind the motion to non-renew the non-tenured teacher cont VOICE VOTE: UNANIMOUS;		
	MOTION #16 6/11/15: made by Cathy Grant SECONDED rescind the motion to non-renew the non-tenured teacher cont VOICE VOTE: UNANIMOUS;	BY Jim Hutchins that the Board of Education ract of Sue Orbertello MOTION CARRIES	
ASSISTANT PRINCIPAL JOB DESCRIPTION	The Board performed a 1 st reading. A 2 nd reading will be placed on the Agenda for the July 9, 2015 meeting.		
DIRECTOR OF STUDENT SERVICES JOB DESCRIPTION	The Board performed a 1 st reading. A 2 nd reading will be placed on the Agenda for the July 9, 2015 meeting.		
TECHNOLOGY GRANT RFP #814	MOTION #17 (6/11/15): made by Cathy Grant SECONDED BY Jim Hutchins that the Board of Education authorize the Superintendent of Schools, Adam S. Burrows, to submit the Technology Grant – RFP #813 to the State Department of Education, in the amount of \$10,000 VOICE VOTE: UNANIMOUS; MOTION CARRIES		
SUMMER SCHOOL TEACHERS	MOTION #18 (6/11/15): made by Barbara Gileau SECONDE Education appoint Katelyn Stockford, Megan Glidden, and Ja the 14/15 school year VOICE VOTE: UNANIMOUS;		
SUMMER SCHOOL TEACHERS	MOTION #19 (6/11/15): made by Barbara Gileau SECONDE Education appoint Lynne McCullough and Donna Pendill-Bro Teachers for the 14/15 school year VOICE VOTE: UNANIMOUS;		
SUMMER SCHOOL PARA'S	MOTION #20 (6/11/15): made by Vikki Smith SECONDED B appoint Nicole Vitali, Tina Brayman, and Heather Miller as Second year VOICE VOTE: UNANIMOUS;		
SUMMER SCHOOL CUSTODIANS	MOTION #21 (6/11/15): made by Vikki Smith SECONDED B appoint Gary Chinette, Darlena Loranger, Angela Gardella, ar VOICE VOTE: UNANIMOUS;		
SACRED HEART TEACHERS	MOTION #22 (6/11/15): made by Jim Hutchins SECONDED BY Kristen Trahan that the Board of Education welcomes Kayla Barber as a Sacred Heart Substitute Teacher for the first part of the 15/16 school year		
RESIGNATION REQUEST	VOICE VOTE: UNANIMOUS; MOTION #23 (6/11/15): made by Jim Hutchins SECONDED acknowledge the resignation request of Lori Waterman for retive VOICE VOTE: UNANIMOUS;		
EXECUTIVE SESSION	MOTION #24 (6/11/15): made by Jim Hutchins SECONDED move into Executive Session at 8:57 for the purpose of disc contract and Personnel VOICE VOTE: UNANIMOUS;		
	MOTION #25 (6/11/15): made by Jim Hutchins SECONDED move out of Executive Session at 9:24 p.m. VOICE VOTE: UNANIMOUS;	BY Kristen Trahan that the Board of Education MOTION CARRIES	
	MOTION #26 (6/11/15): made by Jim Hutchins SECONDED approve the 2015-16 Superintendent Contract VOICE VOTE: UNANIMOUS;	BY Vikki Smith that the Board of Education MOTION CARRIES	
	MOTION #27 (6/11/15): made by Barbara Gileau SECONDED BY Cathy Grant that the Board of Education make a request to the non-certified union to pay a \$1.50 per hour stipend to bus drivers requiring the CDL B License and PS Endorsement with air brakes as soon as an agreement can be signed VOICE VOTE: UNANIMOUS; MOTION CARRIES		

ADJOURNMENT: MOTION #28 (6/11/15): made by Jim Hutchins SECONDED BY Vikki Smith that the Board of Education adjourn the meeting at 9:26 p.m. VOICE VOTE: UNANIMOUS; MOTION CARRIES

APPROVED BY THE BOARD ON JULY 9, 2015 -

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Respectfully submitted, Sherry Pollard, Board Clerk 4