

**To: Members of the Voluntown REOPEN Committee in the Time of Covid-19**

Amy L. Suffoletto ----- Principal  
Lloyd A. Johnson ----- Director of Student Services  
Holly Santiago ----- School Nurse  
Brian Kallio ----- Director of Maintenance and Facilities  
Terry Chenette ----- Transportation Coordinator  
Thomas O'Connor ----- Director of Food Services  
Rachel Ricard ----- Executive Assistant to the Superintendent and Parent  
Andrea Kelly ----- Teacher and VEA President  
Angela Gardella ----- Paraprofessional and local CSEA President  
Kate Beauparlant ----- Board of Education Chair and Parent  
Jim Ward ----- Technology Consultant  
Kathy Groth ----- Counselor/Social Worker  
Tracey Hanson ----- First Selectwoman and Parent  
Patrick McCormack ----- UNCAS Health Director, MPH  
Amanda Page ----- Parent

From: Adam S. Burrows – Superintendent of Schools

**Re: Online Meeting on Tuesday, August 4, 2020 at 1:00 p.m. to Develop a Plan of Action to REOPEN School for the 20-21 school year in a time of Covid-19 - Join with Google Meet Meeting ID [meet.google.com/uvj-butq-twj](https://meet.google.com/uvj-butq-twj) or Join by phone (US) +1 323-905-2536 (PIN: 742 494 136#)**

===== Agenda =====

1. Call to Order
2. Review of REOPEN Minutes for July 28, 2020
3. 20-21 Calendar adjustments (Recommend Early Dismissals 8/31 -9/4 to BOE on 8-13-20)
4. Survey Information and Parent Questions (update by A. Suffoletto)
5. Website Links: VES and CTSDE (update by R. Ricard)
6. UNCAS Health District Information (P. McCormack, MPH – if available)
7. Processes and Procedures for an officially reported COVID-19 case or a contact of a contact
8. Faculty and Staff Professional Development (Update by A. Suffoletto)
9. Update of School Messenger Announcements and Notices sent to parents (A. Suffoletto)
10. Review of questions submitted by parents and community members (A.Suffoletto)
11. Schedule of upcoming communications for parents and the community with Q and A Sessions
12. Budget Considerations (Local, State, ESSER, FEMA, and proposed HEROES Act)
13. Building Improvements, social distancing traffic patterns, and cleaning procedures (B. Kallio)
14. Transportation Update
15. Food Services Update
16. Addendums from the state (Attachments - Pre-School, High Needs, Hybrid, and Opt-Out)
17. Special Board of Education meeting on Thursday, 8-27-20 at 7:00 p.m. (Review of REOPEN PLAN)
18. Other
19. Agenda for the next online REOPEN meeting on Tuesday, August 4, 2020 at 1:00 p.m.

Purpose of the REOPEN Committee

The Commissioner required each school system to create a Reopen Committee to publish a comprehensive REOPEN plan with proper safety precautions in the time of COVID-19. The CTSDE published “Adapt, Advance, Achieve: Connecticut’s Plan to Learn and Grow Together”, an “LEA REOPEN Template”, and a “District Survey” to use as a planning tools with July 24, 2020 as the due date for a state review.

Our Voluntown decision-making process uses a leadership model of established committees to guide the research, review, implementation, and evaluation of the wide range of programs to create effective and successful programs. Our committee includes parents, faculty and staff, as well as community and regional representatives.

(ASB and RLR on 7-20-20 and updated on 7-31-20)