

**To: Members of the Voluntown REOPEN Committee in the Time of Covid-19**

Amy L. Suffoletto ----- Principal  
Lloyd A. Johnson ----- Director of Student Services  
Holly Santiago ----- School Nurse  
Brian Kallio ----- Director of Maintenance and Facilities  
Terry Chenette ----- Transportation Coordinator  
Thomas O'Connor ----- Director of Food Services  
Rachel Ricard ----- Executive Assistant to the Superintendent and Parent  
Andrea Kelly ----- Teacher and VEA President  
Angela Gardella ----- Paraprofessional and local CSEA President  
Kate Beauparlant ----- Board of Education Chair and Parent  
Jim Ward ----- Technology Consultant  
Kathy Groth ----- Counselor/Social Worker  
Tracey Hanson ----- First Selectwoman and Parent  
Patrick McCormack ----- UNCAS Health Director, MPH  
Amanda Page ----- Parent  
Toula Wyland ----- Pre-School Teacher

Copy: J. Grenier and Dr. Galan

From: Adam S. Burrows – Superintendent of Schools

**Re: Online Meeting on Tuesday, September 8, 2020 at 1:00 p.m. to Develop a Plan of Action to REOPEN School for the 20-21 school year in a time of Covid-19 - Join with Google Meet Meeting ID [meet.google.com/zez-xiir-tbj](https://meet.google.com/zez-xiir-tbj) or Join by phone (US)+1 304-853-3612 (PIN: 305 757 853#).**

===== Agenda =====

1. Call to Order
2. Review of REOPEN Minutes for September 1, 2020 (attached)
3. UNCAS Information by P. McCormack, MPH (*Protocols: Leaving School, Return to Schools, Parent Screening, You Tube videos*)- attached
4. CTSDE Addendum 11 – Face Coverings (attached)
5. CT DPH Frequently Asked Questions – Volume 3 (attached)
6. Positive Case Communication Letters from Bolton, CT (attached)
7. Communications Roadmap Update Received from CAPSS by A. Burrows (attached)
8. VES Hybrid (Monday, Tuesday, Wednesday is Remote, Thursday, Friday)
9. Distance Learning Priorities: Staffing and Resources
10. Building Improvements (B. Kallio)
11. Cleaning procedures, extra custodian, etc. (B. Kallio)
12. Transportation Update (T. Chenette)
13. Food Services (Tom O'Connor)
14. Budget: BOE, FEMA, ESSER Grant of \$32,674, and SDE Relief Grant of \$260,474 (A. Burrows)
15. Website Links: VES and CTSDE (R. Ricard)
16. Professional Development Update (A. Suffoletto)
17. Pre-School: Voluntown School Readiness Council Update (T. Wyland)
18. Updated REOPEN PLAN
19. Board of Education meeting on Thursday, 9-10-20 at 7:00 p.m.
20. Other
21. Agenda for the next online REOPEN meeting on Wednesday, September 16, 2020 at 1:00 p.m.

Purpose of the REOPEN Committee

The Commissioner required each school system to create a Reopen Committee to publish a comprehensive REOPEN plan with proper safety precautions in the time of COVID-19. The CTSDE published “Adapt, Advance, Achieve: Connecticut’s Plan to Learn and Grow Together”, an “LEA REOPEN Template”, and a “District Survey” to use as a planning tools with July 24, 2020 as the due date for a state review.

Our Voluntown decision-making process uses a leadership model of established committees to guide the research, review, implementation, and evaluation of the wide range of programs to create effective and successful programs. Our committee includes parents, faculty and staff, as well as community and regional representatives.

(ASB and RLR on 9-3-20)