

**To: Members of the Voluntown REOPEN Committee in the Time of Covid-19**

Amy L. Suffoletto ----- Principal  
Lloyd A. Johnson ----- Director of Student Services  
Linda Hanson ----- School Nurse  
Brian Kallio ----- Director of Maintenance and Facilities  
Terry Chenette ----- Transportation Coordinator  
Thomas O'Connor ----- Director of Food Services  
Rachel Ricard ----- Executive Assistant to the Superintendent and Parent  
Andrea Kelly ----- Teacher and VEA President  
Angela Gardella ----- Paraprofessional and local CSEA President  
Kate Beauparlant ----- Board of Education Chair and Parent  
Jim Ward ----- Technology Consultant  
Kathy Groth ----- Counselor/Social Worker  
Tracey Hanson ----- First Selectwoman and Parent  
Patrick McCormack ----- UNCAS Health Director, MPH  
Amanda Page ----- Parent  
Toula Wyland ----- Pre-School Teacher

Copy: J. Grenier and Dr. Galan

From: Adam S. Burrows – Superintendent of Schools

**Re: Online Reopen Committee Meeting (#21) on Wednesday, November 18, 2020 at 10:00 a.m. to Implement a Plan of Action to REOPEN School for the 20-21 school year in a time of Covid-19 - Join with Google Meet Meeting ID [meet.google.com/ncc-npqs-orb](https://meet.google.com/ncc-npqs-orb) or Join by phone (US)+1 929-324-1594 (PIN: 327 769 107#).**

===== Agenda =====

1. Call to Order
2. Review of REOPEN Minutes for November 11, 2020
3. UNCAS Information - Patrick McCormack, MPH (*UNCAS Weekly Health Report is attached*)
4. Griswold 11-3-20 Memo about Travel (*Attached*)
5. CSDE Stefon Weekly Memo 11-13-20 (*Attached*)
6. Norwich Tech Comprehensive Hybrid Schedule (*Attached for your information*)
7. School Year CSDE Guidelines: Minimum 177 days with 885 Hours (*Attached Memo*)
8. Distance Learning Statement
9. Before and After School Activity Requests (*Denied in order to protect the building for each school day*)
10. School Cancellations, remote learning – Thanksgiving (*Full Day on Monday, November 30, 2020*)
11. Building Improvements, Cleaning procedures, extra custodian, building use, etc.
12. Transportation Update (*Continuous adjustments for high school hybrid schedules*)
13. Food Services participation: Grab and Go program (*Efforts to increase participation*)
14. CSDE Relief Grant (*\$176,639 approved by CSDE*)
15. Technology update s (*Status of JHS Wi-Fi, 75 Chrome Books and Hot Spots have arrived*)
16. Website Links: VES and CTSDE
17. Pre-School: School Readiness Council Update
18. Updated REOPEN PLAN
19. Other
20. Agenda for the #22 online REOPEN meeting on Wednesday, November 25, 2020 at 10:00 a.m.

Purpose of the REOPEN Committee

The Commissioner required each school system to create a Reopen Committee to publish a comprehensive REOPEN plan with proper safety precautions in the time of COVID-19. The CTSDE published “Adapt, Advance, Achieve: Connecticut’s Plan to Learn and Grow Together”, an “LEA REOPEN Template”, and a “District Survey” to use as a planning tools with July 24, 2020 as the due date for a state review.

Our Voluntown decision-making process uses a leadership model of established committees to guide the research, review, implementation, and evaluation of the wide range of programs to create effective and successful programs. Our committee includes parents, faculty and staff, as well as community and regional representatives.

(ASB and RLR on 11-13-20)