

**VOLUNTOWN BOARD OF EDUCATION**  
 195 Main Street, Voluntown, CT 06384  
 Phone: (860) 376-9167 [www.voluntownct.org](http://www.voluntownct.org)  
 SUPERINTENDENT OF SCHOOLS: Adam S. Burrows

**BOARD OF EDUCATION MEETING MINUTES**

August 13, 2020  
 Virtual Meeting - 7:00 p.m.

*This meeting was streamed live to the public and can be viewed on the Voluntown Town Hall YouTube Channel:  
<https://www.youtube.com/channel/UCXdF6kZQMhDVNetgDX2MAQ>  
 Public comments were able to be made by emailing [djackman@voluntownct.org](mailto:djackman@voluntownct.org) up to 1 hour prior to the start of the  
 meeting.*

- I. CALL TO ORDER** Chairperson Beuparlant called the virtual meeting to order at 7:01 p.m.
- ATTENDANCE** **Present:** Kate Beuparlant (Chairperson), Kristen Trahan (Vice Chair), Cathy Grant (Secretary), Arikka Kalwara, Meagan Wicks and Christopher Wilson  
**Absent:** Skart Paul  
**Also Present:** Adam S. Burrows (Superintendent) and Amy Suffoletto (Principal)
- II. PLEDGE OF ALLEGIANCE** - The Pledge of Allegiance was recited.
- III. CITIZENS / COMMENTS** – Question from April Florence: Will the CSEA Non-Certified Staff be kept whole regardless of whichever reopening plan is made for the 2020-21 school year? Staff members are anxiously awaiting a response.  
 Statement by the Superintendent: Schools in Connecticut were closed in mid-March 2020 due to COVID-19. Non-Certified Staff followed a furlough process. On March 31, 2020, Executive Order 7R by the Governor required school systems to continue to pay non-certified salaries. Rather than making predictions for the future, we must wait for the guidelines from the Governor during these challenging times due to COVID-19. We can't predict the future.
- IV. GUESTS** – None
- V. CONSENT AGENDA**  
**MOTION #1 (8/13/20) was made (Wilson, Trahan) that the Board approves the Consent Agenda as presented; all in favor. Motion carries.**
- VI. ADMINISTRATIVE REPORTS**
- 1. PRINCIPAL'S REPORT** (by Amy L. Suffoletto)

The Principal gave a special thanks to Darlena Loranger, Accounts Payable/Payroll Manager, and Rachel Ricard, Executive Assistant to the Superintendent, for their excellent work since the pandemic began and getting things ordered and processed efficiently.

**COVID-19 School Closure Update:**

- Governor Lamont and Commissioner Cardona have released guidelines for school reopening and frequent updates are communicated on a daily basis. The VES reopening plan was submitted on July 24th to the CT State Department of Education and we are awaiting feedback.
- The VES Reopen Committee meets weekly to review, discuss and address issues that arise and make modifications to the plan to be released in an updated version.
- Our building has undergone cleaning, removing of furniture, additional signage and purchases of materials to ensure our school can reopen safely.
- Thank-you to our custodial staff for their efforts this summer in preparations for our school building to be open!
- Thank-you to our central office staff for their efforts since the shut down to ensure our school system continued to operate effectively.

**COVID-19 School Closure Timeline of Events:**

**SPRING 2020:**

- As of March 16, 2020, VES closed due to COVID and is now closed for the remainder of the academic year per Gov. Lamont.
- March 25 to April 9 - All students were given at-home learning packets. Parents collected packets and other belongings, as available, on March 25.
- As of April 20, grades 3-8 moved to online learning through Google Classroom and are provided weekly learning plans.
- As of April 20, grades K-2 continued with a set of 9-day lesson plans and packets were picked-up by parents on this date. Beginning May 4, grades K-2 are using a blended approach to learning.
- Preschool students have been provided a calendar of learning experiences and suggested activities by teachers. As of May 4, preschool students were also provided additional activities on Seesaw for learning.
- As of April 20, faculty and students began using Google Meets/Hangouts for individual, small group and whole group learning experiences. These Meets are initiated at the teacher's discretion and needs.
- Classroom teachers, service providers, and the K-4 interventionist are providing support services to students to the greatest extent possible.
- Our Technology Director, Jim Ward, loaned approximately 100 Chromebooks to families in need. He has worked with families in providing technology support. He provided technology support on a daily basis with devices and gave information on how to secure free internet. Additionally, he managed our online platforms to ensure teachers, students and families have access to available sites. Our website has been updated by faculty and administration to provide families with information and additional learning resources.
- Our Food Service Director, Tom O'Connor, and the Child Nutrition Meal Service program continues to offer meals Monday, Wednesday, and Fridays 10 a.m. – 2 p.m. at Griswold Middle School Cafeteria to all Voluntown Students. Families receive meals for two days at a time for all children under the age of 18.
- Our Director of Maintenance, Brian Kallio, has been working with maintenance staff during the a.m. and p.m. shifts to continue cleaning procedures according to the state recommendations. He and his staff have also been completing repairs and maintenance within the building.

**SUMMER 2020:**

- Our Technology Director, Jim Ward, has been working to secure Chromebooks and digital platforms to prepare for the fall. He has recollected all loaned Chromebooks to repair and complete routine maintenance in preparation for their use this fall. Jim has also created professional development and training for teachers digitally.
- Our Director of Maintenance, Brian Kallio, has worked closely with his summer custodial staff to remove items from classrooms, clean classrooms and other areas, as well as rearrange spaces for maximum use. He has participated in training regarding cleaning practices for a safe return.
- The Child Nutrition Meal Service Program has continued on Mondays and Wednesdays through the summer. Our Food Service Director, Tom O'Connor, has communicated the need for remote lunch pick-up this fall. We are working on a plan for onsite meal distribution this fall for students who are remote learning or in the case that we move to distance learning.
- Our website has been updated frequently to provide needed information to families and community members.

**Students as a Focal Point**

- Summer scheduling for classrooms and purchasing for student needs is currently underway. Due to COVID-19 our schedule will be impacted and adjustments will need to be made accordingly to best support academics, as well as, social-emotional well-being of students, staff and families.
- Students continued to have access to the programs we use (i.e. IXL or Reading A-Z) to use during the summer months. The Governor's Summer Reading and Math challenges were also mailed to students in June to support continuity of learning.

**Curriculum, Learning, and Instruction**

- Professional Development - Planning is underway for upcoming professional learning days prior to reopening school.

- Teacher Evaluation Plan - The State Department of Education has released new guidance on the teacher evaluation plan measures and will be reviewed by our PDEC committee.

**Building, Grounds, and Transportation & Safety**

- Brian Kallio, Director of Maintenance, continues to review, implement and address needs within our school building and on our grounds related to a safe reopening of school.
- Terry Chenette, Director of Transportation, is in the process of completing bus run schedules based on transportation needs and parent responses to our survey for elementary and high school.

**Community and Public Relations**

- PTO - Meetings for upcoming PTO meetings will be held online and to be determined in the future.
- Youth Service Bureau/Local Prevention Council – The YSB-LPC Advisory Board meets on the second Wednesday of each month at 5:00 p.m., virtually at this time. The YSB held a great Kayaking trip along with Ms. Paige in July.

**2. DIRECTOR OF STUDENT SERVICES REPORT** (by Lloyd A. Johnson, Ph.D. and presented by Amy Suffoletto)

- The Student Services department implemented a Virtual Extended School Year (ESY) Service this summer for our students with IEPs who are at risk for regression. The dates for this summer school were June 29 to July 30, 2020. Our four special education teachers and one of the speech therapists provided services. Each participating student received an online tutoring session with their special education teacher for 30 minutes a day, four days a week; Monday through Thursday.
- One exception was the face-to-face tutoring of one student who had difficulty engaging in the online-learning this spring. That service was on campus outside the school with masks, gloves and using a sanitized table. The students receiving speech therapy received a 30-minute session once a week (our usual summer session service). The following are teacher comments:
  - Sue Dander: “My experience with our Virtual ESY Program was very positive. But for one student, attendance was excellent, as was student engagement. I wish more students could have the opportunity for summer skill-building practice. The 1:1 aspect of our ESY Virtual Program was very positive for the students. It enabled us to focus on individualized skill development in a relatively small block of time for each student. I have grown to see the great benefit (much to my own surprise!!) for our Special Education students from our virtual/distance learning over the past many months.”
  - Katelyn Stockford: “Virtual summer school went well. It was nice to have individual time with students. I feel like they got more attention and help one-on-one Online than with a group during normal summer school. The students always showed up and were ready to work. There were very few technical difficulties. IXL and Readworks really made it easy to work with them and we were able to work on specific skills using those sites.
  - Emilee Penman: “Summer school this year was definitely different, but it was a great way to get in more one-on-one time with students for their instruction. I was able to continue using Seesaw and IXL for my students. There were a few families that requested hard copies of work, which they completed before we met or while we met each day and they were also able to get activities done using IXL. Overall, even though it looked different and some days technology worked against us, I felt that the students were still able to maintain their learning, if not get extra learning, regardless of the circumstances we are facing!”
  - Julia Stands: “I will say, it worked out very well for my 1:1 student. She was engaged and only missed 1 day.” (This was the one student served face-to-face for ESY).
  - Donna Pendill-Brown, SLP: “Thirteen students were signed up for speech and language services for the ESY program. All but one of those students had close to perfect attendance. Student's grade levels ranged from pre-k to 8th grade. Multiple skills were targeted for intervention which included articulation, stuttering, grammar and social skills. I was impressed by the positive attitude of all of my students. I also enjoyed getting to know the parents of my students in a way that in-building sessions do not allow. I found it beneficial to be able to share strategies and recommendations in real-time with parents and caregivers, especially for the youngest of my students.”
- Due to our Reopening Plan's limitation on visitors to the school building, we plan to continue hosting Virtual PPT/504 meetings with parents using Google Meets. We are planning to equip the Student

Services Conference room with the devices needed to conduct virtual meetings from that office. Our hope is that parents who find it challenging to attend meetings in the school will be able to attend from home or their workplace. Teachers who prefer to participate virtually will be able to from their classroom, a dedicated conference room, or from home if we are shut down.

- We have some Reevaluations to complete this Fall that should have been completed last spring. Students with IEPs must be reevaluated every three years to continue eligibility or be exited from Special Education Services. The State is allowing districts to complete these assessments and PPTs this fall without the usual past due date meeting sanctions.
- As of June 18, 2020, this Director had chaired 172 PPT/504/Parent Meetings distributed among the following schools:
  - Voluntown Elementary School
  - The Learning Clinic in Brooklyn
  - Norwich Free Academy
  - Griswold High School
  - Griswold Alternative School
  - The Marine Science Magnet High School in Groton
  - United Services Inc. in Willimantic
  - Ellis Technical High School in Danielson
  - Norwich Transition Academy
  - Norwich Technical High School in Norwich
  - EASTCONN Programs:
    - Northeast School in Killingly
    - Autism Program in Columbia
    - Regional Transition Program in Danielson
    - Quinebaug Middle College in Danielson
- The census of students in Pre-K to 12+ receiving special services:
 

<u>IEP</u>		<u>504</u>	
Pre-K to 8	43		24
9-12+	19		11
<b>Total</b>	<b>62</b>		<b>35</b>
- The Board also received a report on the 2020 Summer School Programs.

### 3. SUPERINTENDENT OF SCHOOLS (by Adam S. Burrows)

- Calendar of Events for August and September 2020
- The District Enrollment Report noted 256 students in Pre-K to 8<sup>th</sup> grade and 136 high school students.
- The projected cost of Summer School was \$13,209.50, but the actual cost was \$11,605.87. Traditionally, summer school cost a little over \$20,000. Savings for the 2020 Summer School were the result of using distance learning, not supplying such items as bus transportation, a secretary, and a school nurse.
- The BOE received grants, tuition payments and other funds that have been returned to the Town account. (\$77,542.59 in 2017/18; \$96,408.40 in 2018/19; \$69,420.26 in 2019/20; and \$1,773.80 has been returned to the Town for the current 2020/21 fiscal year.
- CAFE Policy Highlights: Each school year we are required to post an update of the “Required Annual Due Process Notifications” on our website and make the sure community is aware of these policies and regulations. Last year in 2019-2020 this updated list was 10-pages long. The Superintendent noted that this 2020-2021 school year the list has grown to 12-pages. This continued increase of state and federal mandates requires the Board of Education to constantly edit and update policies and regulations.
- Another Policy Highlights was distributed to the Board of Education about the following topics: Health Assessments/Immunizations for the 2020-2021 School Year, Flexibility Remains for School Meal Services, New Covid-19 Relater Policies Developed, and Testing Waivers Appear Unlikely.
- State of Connecticut Department of Public Health letter regarding the importance of students remaining up to date on their immunizations for the start of school.
- Kathy Dempsey, the CFO for the State Department of Education, emailed Superintendents earlier today to say that she is working to have district appropriations for the COVID-19 funding sent to districts tomorrow and the applications for the actual funding will be sent out next week.

- The “Chain of Command” for 2020-2021 was distributed to the Board members. This annual chart visually displays the responsibilities of Administrators and the assigned of faculty and staff positions.
- The Board of Education review of the 2019-2020 budget is scheduled for the September 10, 2020 regular meeting to approve transfers and final adjustments. There were many expenses related to preparing for a safe re-opening of VES after being closed from the middle of March to the end of the school year.

**VII. COMMITTEE REPORTS** – Reviewed under the Consent Agenda and in the report by the Superintendent.

**VIII. OLD BUSINESS**

**1. Budget Preparation Timeline and Process for 2021-22**

Thursday	09-10-20	Finalize all transfers in the 19-20 budget to officially document actual expenditures. The Board adjusts current 20-21 salary and health insurance accounts based on faculty and staff changes.
Thursday	10-08-20	Review a comprehensive six-year history of all “actual” budget expenditures
Thursday	11-12-20	Current curriculum initiatives and projected 21-22 curriculum priorities
Thursday	12-10-20	Review 21-22 projected costs for Transportation and Maintenance
Thursday	01-14-21	Initial Superintendent summary proposal of 21-22 budget to the Board
Thursday	02-11-21	Superintendent’s updated 21-22 proposal submitted to Board of Education
Thursday	02-25-21	Board of Education “Budget” Meeting (if needed)
Thursday	03-11-21	Updated 21-22 budget proposal presented to Board of Education
Thursday	03-18-21	21-22 Budget Proposal is sent to the Town Clerk for public dissemination
Thursday	04-08-21	Public Hearing about the 21-22 education budget proposal and Board of Education approval of the 21-22 budget proposal
Thursday	04-22-21	Approved budget proposal for 21-22 delivered to Town Clerk for public dissemination
Tuesday	05-04-21	Possible projected date for annual Town Meeting to vote on the Town and Board of Education Budgets at Voluntown Elementary School gymnasium at 7:00 p.m.

**2. COVID-19 Update**

**Pre-School**

The membership on the Reopen Committee was increased to add Toula Wyland, Preschool Teacher, in order to have representation from our School Readiness program which is under the authority of the OEC or Office of Early Childhood, a newly created department in the state government. A School Readiness Council meeting will be scheduled to approve the Pre-School Reopening schedule which will also comply with school policies and regulation. Amy Suffoletto had registration for Pre-School on August 13, 2020 and 11 eleven students were registered. The enrollment is currently at 30. This is a combination of remote and in-school preschoolers on Monday and Tuesday for Cohort A and Thursday and Friday for Cohort B.

There was a discussion about preschool enrollment. The current 2020-2021 grant of \$198,000 that the School Readiness Council receives from OEC or the Office of Early Childhood pays for almost all of this program. The grant is based on an enrollment of 44 students. There has been a declining enrollment of Voluntown students. Therefore, this state funded program was opened to non-resident students a few years ago by Board of Education approval to maintain full funding from OEC. Voluntown students are guaranteed placement in the program.

A Board member expressed a concern of possible COVID spread. There was a review of the strategies to maintain safety through social distancing, arrival/dismissal time adjustments for preschool students, thorough cleaning procedures, cleaning of the playscape, and other precautions were will be implemented to protect all students as much as possible.

There has been a national trend with declining enrollment, and, as part of the annual budget development program, class size and the number of needed staff is always part of the process.

### **Members of the Voluntown REOPEN Committee in the Time of COVID-19**

Adam S. Burrows -----	Superintendent of Schools, Chair and Point of Contact
Amy L. Suffoletto -----	Principal and LEA COVID-19 Health and Safety Liaison
Lloyd A. Johnson -----	Director of Student Services
Holly Santiago -----	School Nurse
Brian Kallio -----	Director of Maintenance and Facilities
Terry Chenette -----	Transportation Coordinator
Thomas O'Connor -----	Director of Food Services
Rachel Ricard -----	Executive Assistant to the Superintendent and Parent
Andrea Kelly -----	SRBI Teacher and VEA
Angela Gardella -----	Paraprofessional and CSEA
Kate Beauparlant -----	Board of Education Chair and Parent
Jim Ward -----	Technology Consultant
Kathy Groth -----	Counselor/Social Worker
Tracey Hanson -----	First Selectwoman and Parent
Patrick McCormick -----	UNCAS Health Director
Amanda Page -----	Parent
Toula Wyland -----	Preschool Teacher

### **3. Reopening Update**

**This cannot be emphasized enough: the information flow with school reopening changes weekly, if not daily. While this may be frustrating, please know we are doing our best to address the changes and make informed decisions for Voluntown Public Schools.**

Governor Lamont and Commissioner Cardona have now made the Hybrid model an option for school districts whereas at the time we had to initially submit our plan, the Hybrid model was not an option and required a full opening of students returning to school.

Moving to the hybrid model at VES means that Wednesdays will be a distance learning day with students remaining at home. This enables us to reevaluate our procedures mid-week, plan and design instructional models utilizing the resources in our classrooms, work with teaching groups on maximizing in-person learning while developing remote learning practices to support students and families. Hopefully, the state will not need to close the school again. But, in the event that it happens, our faculty and students will have had time on Wednesdays to update their skills with distance learning.

Starting the first week with early dismissals, students will be provided orientations/lessons of new procedures, review practices that will be different, become acclimated to wearing a mask and focus on building relationships/SEL needs. The staff will spend the remainder of the day reflecting on lessons learned from students on a daily basis in an effort to improve student re-entry protocols.

Our night custodial crew will do regular cleaning on Tuesdays, and Wednesdays will complete a thorough cleaning/sanitizing of high touch/traffic areas in and out of classrooms, bathrooms, hallways, offices for the students to reenter on Thursday. This is in addition to the daytime custodian's cleaning of classroom supplies, desk shields, recess equipment and other high frequent areas.

Amy Suffoletto submitted a report to the Board stating that they are still awaiting feedback with possible adjustments to our Reopening Plan that was submitted to the State of CT Department of Education.

There are weekly questions submitted to Amy through a Q&A Form found on the school website, that she answers via video and in print weekly.

There is a Reopening Survey, High School Transportation Form and Preschool/School Readiness Program information on the school website as well.

The Board also received a letter from CIAC with an update regarding fall sports. The CIAC is still in the process of making a final decision regarding fall sports.

The Board discussed at length the newly offered Hybrid option and expressed the need for parents to have a clear plan, if possible, for a 4 week time period to prepare/adjust their work schedules accordingly.

The Superintendent noted that there are only 3 school districts at this time that are planning on reopening school full-time. Most districts and surrounding towns will be reopening with one-half of students attending on Mondays and Tuesdays, the other half attending on Thursdays and Fridays, and Wednesdays being a Distance Learning day for all students.

Voluntown is offering all students the opportunity to return for 4 days (M, T, Th, F) with Wednesdays being a Distance Learning Day. The Principal commented that the Hybrid option is a temporary step in the right direction. Keeping students familiar with the Distance Learning process each week would help resolve any connectivity issues and aid students with transitioning to that way of learning, should schools be closed by the Governor again in the future.

#### **Reopening Plan**

The Reopen Committee has met on a regular basis to review updates and recommendations from the State Department of Education, UNCAS Health District, and the Department of Public Health. Adjustments were made in the plan, which was recently distributed to members of the Board of Education to review. The Reopen Committee recommended that the Board of Education approve this updated plan for placement on the school website.

**MOTION #2 (8/13/20) was made (Kalwara, Trahan) to approve the August 13, 2020 updated version of the Reopen Plan, which now includes a Hybrid schedule; all in favor. Motion carries.**

**MOTION #3 (8/13/20) was made (Kalwara, Trahan) to approve the Reopening of VES using a modified Hybrid schedule to attend school on Monday, Tuesday, Thursday, and Friday, with Wednesday as a Distance Learning day at home for the first 4 weeks of school, depending upon further review and circumstances. This will allow for deep cleaning at school while the students work with their teachers via the internet to strengthen overall distance learning skills/capabilities in order to prepare for a possible resurgence of COVID-19; all in favor. Motion carries.**

Fall Sports and Before and After School Activities at VES will be cancelled due to a focus on the many changes implemented in the school day and to adhere to social distancing and health/safety standards.

**MOTION #4 (8/13/20) was made (Wilson, Trahan) to approve the cancellation of Fall Sports at VES; all in favor. Motion carries.**

#### **4. BOE Mission Statement (Fourth reading)**

*“The Voluntown Board of Education mission is to provide our students the skills essential to reach their highest potential in a safe environment for learning as they aspire to become responsible, respectful, and honest civic-minded members of society. We commit to help educate, challenge, and inspire each child to excel as lifelong learners who can adapt constructively in an ever-changing, multicultural, and technological world.” (kb)*

**MOTION #5 (8/13/20) was made (Wilson, Trahan) to approve the BOE Mission Statement as amended; all in favor. Motion carries.**

5. **Administrative Goals for 2020-21** (Third reading)  
**MOTION #6 (8/13/20) was made (Wilson, Trahan) to approve the Administrative Goals for 2020-21 as presented; all in favor. Motion carries.**
6. **Calendar Adjustments for 2020-21**  
**MOTION #7 (8/13/20) was made (Kalwara, Trahan) to approve the Calendar Adjustments for 2020-21 as presented, noting further adjustments may need to be made based on upcoming changes from the Governor; all in favor. Motion carries.**

## **IX. NEW BUSINESS**

1. **Court Ruling related to IDEA Eligibility Extended to age 22**  
 The Board received letters from the State Department of Education from Bryan Klimkiewicz, Special Education Division Director, and Linda Yoder and Susan Freeman, Shipman and Goodwin, Counselors at Law
2. **Policy and Forms #5111 – Admission/Placement** (First reading)
3. **Policy #5112 – Ages of Attendance** (First reading)
4. **Policy #6172.61 – Distance Learning Plan** (First reading)
5. **Bylaw #9321.2 – Remote/Electronic Board of Education Meetings** (First reading)
6. **Personnel – Retirement**

**MOTION #8 (8/13/20) was made (Wicks, Grant) with appreciation for her years at VES that the Board of Education accepted Ellen Maloney’s retirement as a 4th Grade Teacher; all in favor. Motion carries.**

### **2020-2021 Staff Assignments**

A “Draft” of the 2020-2021 Faculty/Staff Assignments as of 8-20-20 was reviewed by the Superintendent.

A posting for the opening in Fourth Grade was completed and Kayla Berard has been placed in this teaching position for the 2020-2021 school year.

We are now posting for an opening in First Grade and will fill this position for the opening of school. We are in the final stages of completing a posting for a full-time Paraprofessional with Special Services at NFA. NFA requires the partner schools to hire any non-certified staff to comply with an I.E.P. or an Individualized Education Program. This is significantly different from other schools that provide paraprofessionals that paid for with our Special Education Program Account #1200-320.

There is a need for temporary Bus Monitors to help with social distancing on school buses.

A temporary custodian is also needed for additional cleaning in all area of the school and to help clean playground equipment to comply with the cleanliness guidelines as listed in our Voluntown Reopening Plan.

7. **Policy, Regulation and Forms #4000.1 – Title IX** (First reading)

The U.S. Department of Education has mandated school systems implement major changes in the policy, regulations, and forms. This is a first reading of a suggested CAGE Policy, Regulations, and Forms #4001.1 for Title IX regarding harassment.

## **X. SUGGESTIONS FOR NEXT REGULAR MEETING**

- Upcoming BOE meetings: Special BOE meeting on August 27, 2020 and a Regular meeting on September 10, 2020 at 7:00 p.m.
- Personnel/Staff Assignments for 2020-21
- COVID-19 Update
- Reopening Update
- Approve Adjustments and/or Transfers for the 2019-2020 Budget
- Budget Preparation Timeline and Process for 2021-22
- Policy, Regulation and Forms #4000.1 – Title IX (Second reading)
- Policy and Forms #5111 – Admission/Placement (Second reading)

- Policy #5112 – Ages of Attendance (Second reading)
- Policy #6172.61 – Distant Learning Plan (Second reading)
- Bylaw #9321.2 – Remote/Electronic Board of Education Meetings (Second reading)

**XI. EXECUTIVE SESSION**

**MOTION #9 (8/13/20) was made (Wilson, Kalwara) to move into Executive Session at 8:57 p.m. for the purpose of discussing Negotiations and Staffing needs for reopening; all in favor. Motion passes.**

**No action was taken.**

**XII. ADJOURNMENT**

**MOTION # 10 (8/13/20) was made (Kalwara, Wicks) to adjourn at 9:54 p.m.; all in favor. Motion carries.**

<b>Witness</b>	<b>Date</b>	<b>Attest</b>	<b>Date</b>
Respectfully drafted and edited by:			
<i>Dee Dee Jackman, Board of Education Clerk</i>			
<i>Adam S. Burrows, Superintendent of Schools</i>			

**APPROVED AT THE 9/10/20 BOE MEETING**