

VOLUNTOWN BOARD OF EDUCATION
 195 Main Street, Voluntown, CT 06384
 Phone: (860) 376-9167 www.voluntownct.org
 SUPERINTENDENT OF SCHOOLS: Adam S. Burrows

BOARD OF EDUCATION MEETING MINUTES

September 10, 2020
 Virtual Meeting - 7:00 p.m.

This Zoom meeting was streamed live to the public on the Voluntown School YouTube Channel:

<https://www.youtube.com/channel/UC3I7dOmnXMxoTINHzaSZ1zW>

Public comments were able to be made by emailing djackman@voluntownct.org up to 1 hour prior to the meeting.

- I. CALL TO ORDER** Chairperson Beuparlant called the virtual meeting to order at 7:02 p.m.
- ATTENDANCE** **Present:** Kate Beuparlant (Chairperson), Kristen Trahan (Vice Chair), Cathy Grant (Secretary), Arikka Kalwara, Meagan Wicks and Christopher Wilson
Absent: Skart Paul
Also Present: Adam S. Burrows (Superintendent), Amy Suffoletto (Principal) and Lloyd A. Johnson, Ph.D. (Director of Student Services)
- II. PLEDGE OF ALLEGIANCE** - The Pledge of Allegiance was recited.
- III. CITIZENS / COMMENTS** - An email was received from a family in support of more flexible scheduling of distance learning.
 Board members discussed new guidance received from the State Addendum #12 regarding the requirements of direct and remote instruction and that the state is the driving force on what Connecticut schools need to follow. The Superintendent noted that Addendum #12 is being reviewed.
- IV. GUESTS** – None
- V. CONSENT AGENDA**
MOTION #1 (9/10/20) was made (Wilson, Kalwara) that the Board approves the Consent Agenda as presented; all in favor. Motion carries.
- VI. ADMINISTRATIVE REPORTS**
1. **PRINCIPAL'S REPORT** (by Amy L. Suffoletto)

COVID-19 School Closure Updates (Spring and Summer):

- Governor Lamont and Commissioner Cardona have released guidelines for school reopening and frequent updates are communicated on a daily basis. The VES reopening plan was submitted on July 24th to the CT State Department of Education and we are awaiting feedback.
- The VES Reopen Committee meets weekly to review, discuss and address issues that arise and make modifications to the plan to be released in an updated version.
- Our building has undergone cleaning, removing of furniture, additional signage and purchases of materials to ensure our school can reopen safely.
- Our Director of Maintenance and Transportation Coordinator have made continuous adjustments during this time.

COVID-19 School Closure Timeline of Events:

SPRING 2020:

- As of March 16, 2020, VES closed due to COVID and is now closed for the remainder of the academic year per Gov. Lamont.
- March 25 to April 9 - All students were given at-home learning packets. Parents collected packets and other belongings, as available, on March 25.
- As of April 20, grades 3-8 moved to online learning through Google Classroom and are provided weekly learning plans.
- As of April 20, grades K-2 continued with a set of 9-day lesson plans and packets were picked-up by parents on this date. Beginning May 4, grades K-2 are using a blended approach to learning.

- Preschool students have been provided a calendar of learning experiences and suggested activities by teachers. As of May 4, preschool students were also provided additional activities on Seesaw for learning.
- As of April 20, faculty and students began using Google Meets/Hangouts for individual, small group and whole group learning experiences. These Meets are initiated at the teacher's discretion and needs.
- Classroom teachers, service providers, and the K-4 interventionist are providing support services to students to the greatest extent possible.
- Our Technology Director, Jim Ward, loaned approximately 100 Chromebooks to families in need. He has worked with families in providing technology support. He provided technology support on a daily basis with devices and gave information on how to secure free internet. Additionally, he managed our online platforms to ensure teachers, students and families have access to available sites. Our website has been updated by faculty and administration to provide families with information and additional learning resources.
- Our Food Service Director, Tom O'Connor, and the Child Nutrition Meal Service program continues to offer meals Monday, Wednesday, and Fridays 10 a.m. – 2 p.m. at Griswold Middle School Cafeteria to all Voluntown Students. Families receive meals for two days at a time for all children under the age of 18.
- Our Director of Maintenance, Brian Kallio, has been working with maintenance staff during the a.m. and p.m. shifts to continue cleaning procedures according to the state recommendations. He and his staff have also been completing repairs and maintenance within the building.

SUMMER 2020:

- Our Technology Director, Jim Ward, has been working to secure Chromebooks and digital platforms to prepare for the fall. He has recollected all loaned Chromebooks to repair and complete routine maintenance in preparation for their use this fall. Jim has also created professional development and training for teachers digitally.
- Our Director of Maintenance, Brian Kallio, has worked closely with his summer custodial staff to remove items from classrooms, clean classrooms and other areas, as well as rearrange spaces for maximum use. He has participated in training regarding cleaning practices for a safe return.
- The Child Nutrition Meal Service Program has continued on Mondays and Wednesdays through the summer. Our Food Service Director, Tom O'Connor, has communicated the need for remote lunch pick-up this fall. We are working on a plan for onsite meal distribution this fall for students who are remote learning or in the case that we move to distance learning.
- Our website has been updated frequently to provide needed information to families and community members.

FALL 2020:

- Teachers worked from 8/24-8/28 on professional development regarding social emotional well-being, remote learning, curriculum development.
- Paraprofessional staff returned on 8/26 -8/28 and continued to work with teachers and staff on remote learning, and other training opportunities.
- ALL staff were trained in safety procedures, social distancing practices, hygiene on 8/26/20.
- Our school has devised a remote learning track for students in addition to our in-person model. Teachers were supplied with cameras to support live lessons when offered. Google classroom is being used in grades 3-8 and PK-2 is using Seesaw.

Students as a Focal Point

- Students returned to school at 8/31/20 for a week of early dismissals and remote learning on Wednesday. Our students and staff have done an amazing job adapting to this new way of learning and the new environment that has been created. Our students are resilient with their abilities to adapt to the ever-changing environment with COVID 19.
- As of 9/8/20 students have attended full days of school and continue to remote learn on Wednesday for the time being.
- We have enough Chromebooks to supply our grades 3-8 students each with an in-class Chromebook at this time. We are currently waiting for the shipment of Chromebooks expected in late September/October.
- All Grab and Go meals are free for students until 12/31/20 per the USDA extension of the National School Breakfast and Lunch Program.

Curriculum, Learning, and Instruction

- Teacher Evaluation Plan - The State Department of Education has released new guidance on the teacher evaluation plan measures and will be reviewed by our PDEC committee.

Building, Grounds, and Transportation & Safety

- Brian Kallio, Director of Maintenance, continues to review, implement and address needs within our school building and on our grounds.
- Terry Chenette, Director of Transportation, has completed elementary and secondary bus run schedules. She has worked with each high school plan and coordinated the transportation for those students

Community and Public Relations

- PTO - Meetings for upcoming PTO meetings will be held online and to be determined in the future.
- Youth Service Bureau/Local Prevention Council – The YSB-LPC Advisory Board meets on the second Wednesday of each month at 5:00 p.m., virtually at this time.

Kristen Trahan thanked Amy and the staff for all they do and feels very informed as a parent. Amy Suffoletto gave an update on how well the students and staff are doing with all the requirements and expressed her gratefulness to this community and to their compliance to all of the guidelines.

2. DIRECTOR OF STUDENT SERVICES REPORT (by Lloyd A. Johnson, Ph.D.)

- Due to a Federal District Judge’s ruling, students with disabilities are eligible for services until their 22nd birthday. This ruling dismisses a long-standing guideline that the eligibility is terminated at the end of the school year (July 1 to June 30) the student turns 21. We are analyzing the budgetary impact of this ruling. Not all students with disabilities require services until age 21. Once a high school diploma is earned and accepted, services terminate.
- Parents of students with IEPs and/or 504 Accommodation Plans were informed that due to our Reopening Plan’s limitation on visitors to the school building, we plan to continue hosting Virtual PPT/504 meetings using Google Meets. The equipment necessary for the Student Services Conference room to conduct virtual meetings from that office has been received and installed. Our hope is that parents who find it challenging to attend meetings in the school will be able to attend from home or their workplace. Teachers who prefer to participate virtually will be able to attend from their classroom, a dedicated conference room, or from home if we are shut down.
- We have some Revaluations to complete this Fall that should have been completed last spring. Students with IEPs must be reevaluated every three years to continue eligibility or be exited from Special Education Services. The State is allowing districts to complete these assessments and PPTs this fall without the usual past due date meeting sanctions.
- As of September 10, 2020, this Director had chaired 8 PPT/504/Parent Meetings distributed among the following schools: VES, The Learning Clinic in Brooklyn, EastConn’s Northeast School in Killingly, EastConn’s Autism Program in Columbia, Norwich Free Academy, Griswold High School, Griswold Alternative School, The Marine Science Magnet High School in Groton, United Services Inc. in Willimantic, Ellis Technical High School in Danielson, Norwich Transition Academy and Norwich Technical High School in Norwich, EastConn’s Regional Transition Program in Danielson, and EastConn’s Quinebaug Middle College in Danielson.
- The census of students in Pre-K to 12+ receiving special services:

	<u>IEP</u>	<u>504</u>
Pre-K to 8	37	21
9-12+	23	13
Total	<u>60</u>	<u>34</u>
- Lloyd Johnson and Amy Suffoletto commented that VES is fully compliant with our IEPs and 504 Plans for both in-person and remote learners.

3. SUPERINTENDENT OF SCHOOLS (by Adam S. Burrows)

- Calendar of Events for September and October 2020
- The District Enrollment Report noted 247 students in Pre-K to 8th grade and 135 high school students.
- CIRMA Members' Equity Distribution letter: \$1804 was returned to the Town of Voluntown.
- CABE Policy Highlights (August 21 and Sept 4, 2020 Issues) - Topics include: Flexibility Implementing CT Guidelines for Educator Evaluation; Length of School Year/Hours of Instruction Modified; New Title IX Federal Regulations; Social and Emotional Equity, Suggested Changes; Guidance Regarding Fire Drills and Crisis Response Drills; Homeless Education Requirements; Priority Given to SEL (Social-Emotional Learning)
- New Finance Reports on EdSight: The Connecticut State Department of Education (CSDE) is pleased to announce the availability of the 2017-18 school and district-level expenditure data in a suite of new interactive EdSight reports. The collection mechanism for fiscal data changed to the Education Financial System (EFS) starting with the 2017-18 school year. In order to meet requirements outlined in the Every Student Succeeds Act (ESSA), this system instituted collection of fiscal data at the school level. School-level expenditure data are now visible on the EdSight.ct.gov website under "Connecticut Report Cards".
- The CSDE believes that effective accountability is reciprocal. The CSDE will continue to advocate for resources and supports so schools can open safely, and that students have the requisite device and Internet connectivity to benefit from remote learning. At the same time, the CSDE believes in the ability of data and information to support student engagement. It will gather any additional information necessary to tell the CSDE, the State Board, the Governor, legislators, and the broader public whether all students – regardless of race/ethnicity, gender, English proficiency, disability, family income, and school learning model – are participating and engaged in public school.

Therefore, the CSDE will be implementing two new data collections:

- Learning Model and Enrollment (weekly collection) – *a Qualtrics survey*
- Student Membership and Attendance (monthly collection) – *an add-on to the Public School*

At the end of each week, the CSDE will expect that districts report the following data for the week no later than Wednesday at noon of the following week:

- Learning model for each grade (in-person, hybrid, remote);
- District's total student enrollment;
- Number of students who were fully remote; and
- Number of fully remote students who were disconnected, i.e., those who did not connect on even a single school day during the week.

- A listing of the 2020-2021 Committee Assignment for the School System was distributed. It was suggested that the members of the Board of Education review this list for a discussion at the next regular Board of Education meeting.
- The Superintendent gave and update of the following tuition accounts:

Regular Education:	#1000-561 Public Magnet and High School	\$907,363
	#1000-563 Private High School	\$0
	#1000-564 Tuition RESCs	\$60,502
	Subtotal	\$967,865
Special Education:	#1200-561 Public High Schools	\$609,888
	#1200-564 Special Education Tuition RESCs	\$233,750
	#1200-563 Special Education Private Schools	\$102,895
	Subtotal	\$946,533
	Total	\$1,914,398

The 2020-2021 approved budget allocated \$969,820 for regular education tuitions and \$965,574 for Special Education or a total of \$1,935,394. This leaves a remaining balance of \$20,996 for any new registrations. (*Note: If we have additional registrations that require going over this remaining balance, the Board of Education traditionally, at the end of the fiscal year, approves a transfer of funds from accounts that required deferred spending to cover any overage. This approach has allowed the Board of Education to never go back to the Town of Voluntown to request for an additional allocation. This means we have remained within our approved "expenditures only" budget for the past 15 years.*)

VII. COMMITTEE REPORTS – Reviewed under the Consent Agenda and in the report by the Superintendent.

VIII. OLD BUSINESS

1. 2019-20 Budget Transfers and 2021-22 Budget Preparation Process

All purchase orders for 2019-2020 have been processed and a list of all transfers for 2019-2020 was distributed to the Board prior to the meeting. These transfers were made because of changes made in Special Education and high school tuitions, certified salary accounts, technology related repairs, budget adjustments made as a result of changes in our ECS or Educational Cost Sharing grant from the state, and to meet the needs of students in a time of COVID-19.

- The Superintendent explained to the Board how the process of budget transfers work with an expenditure-only budget.
- He also expressed appreciation to the Board for their decision to approve a 0% budget increase. This 0% or \$0.00 and no MIL budget increase was made possible by allowing transfers in the 2019-2020 by utilizing any savings that resulted from the COVID-19 closure of school from March 16 through June 30, 2020. This decision allowed the school system to pay off the Bus Lease purchase to help us realize future long-term savings in transportation as well as make necessary preparations at VES for the “Reopening” of school.
- This no increase budget also implemented cuts in our 2020-2021 staffing to cover the \$89,000 cut in state Educational Cost Sharing funds.
- The transfers allowed for significant technology upgrades for remote learning, increased servicing of our ventilation system, special attention to items related to maintain excellent Indoor Air Quality, reorganizing classrooms for proper social distancing, and increased cleaning of all parts of the school for the return of students.

Note: Please remember that a list of approximately \$86,000 of these COVID-19 related expenditures was sent to the Town of Voluntown to be included in a FEMA request for possible percentage reimbursement that has yet been determined.

Approval of these transfers allows us to complete an updated document listing “actual expenditures” for the previous six years. This information will be helpful with the development of the 2021-2022 Board of Education budget proposal.

MOTION #2 (9/10/20) was made (Grant/Trahan) to approve the 2019-20 Budget Transfers as presented; ALL IN FAVOR. Motion carries.

2021-22 Budget Preparation Process

Thursday	09-10-20	Finalize all transfers in the 19-20 budget to officially document actual expenditures. The Board adjusts current 20-21 salary and health insurance accounts based on faculty and staff changes.
Thursday	10-08-20	Review a comprehensive six-year history of all “actual” budget expenditures
Thursday	11-12-20	Current curriculum initiatives and projected 21-22 curriculum priorities
Thursday	12-10-20	Review 21-22 projected costs for Transportation and Maintenance
Thursday	01-14-21	Initial Superintendent summary proposal of 21-22 budget to the Board
Thursday	02-11-21	Superintendent’s updated 21-22 proposal submitted to Board of Education
Thursday	02-25-21	Board of Education “Budget” Meeting (if needed)
Thursday	03-11-21	Updated 21-22 budget proposal presented to Board of Education
Thursday	03-18-21	21-22 Budget Proposal is sent to the Town Clerk for public dissemination
Thursday	04-08-21	Public Hearing about the 21-22 education budget proposal and Board of Education approval of the 21-22 budget proposal
Thursday	04-22-21	Approved budget proposal for 21-22 delivered to Town Clerk for public dissemination
Tuesday	05-04-21	Possible projected date for annual Town Meeting to vote on the Town and Board of Education Budgets at Voluntown Elementary School gymnasium at 7:00 p.m.

2. COVID-19 Update

COVID Relief Funds:

- The Superintendent developed a comprehensive list of future unanticipated additional expenditures related to COVID-19 for a survey submitted to the CSDE. Our school system received an award of up to \$260,474 to purchase items related to transportation, PPE, cleaning, health, and safety items.
- The CSDE will establish an account for each school district to process purchase orders and encumber funds for payment of the above items. These COVID Relief Funds are currently projected to be available until 12-30-20.
- A 9-10-20 memo from the CSDE listed many items that are allowable expenditures and of primary importance is: ventilation/HVAC changes needed to address ventilation issues due to Covid-19 and additional buses needed to accommodate social distancing, which verify the following requests.
- The Superintendent noted there have been occasions when the bid policy has been waived in the past due to a specific need, emergency, or limited amount of time to complete the process. This is why our school system does take advantage of securing the best process through established RESC consortiums and/or pre-approved state bid vendors to secure the best price. Several years ago, a van was purchased through this consortium process at a cost of \$8,000 less than the next lowest price. Therefore, the bid process was waived due to an immediate need and a careful, cost-saving expenditure of budgeted funds.
- PPE items will receive top priority in the state efforts to support local school systems. There are three requests made in the survey that may require additional verification at the local level to further document the need. Therefore, the Superintendent made a special request for the Board of Education to officially document support in order to process these needed items in a timely manner during this unprecedented time of COVID-19 challenges that requires in-person and remote learning to safely and efficiently meet the needs of all students. These are the requests for:
 - Air Conditioning the remaining 6 areas of the school for increasing air flow (\$21,000 request)
 - Enhancing the ventilation capacity of the rooftop air handlers to improve replenishing fresh air (\$12,000)
 - Purchasing a new van to help with transportation of students to and from school. (\$30,000)

MOTION #3 (9/10/20) was made (Trahan, Kalwara) that the Board waives the bid process and authorizes the Superintendent of Schools to utilize possible state bid costs to complete the air conditioning of a few remaining classrooms, if this is an eligible expense of the recently published CSDE allocation of Federal Relief Funds for PPE or Personal Protection Equipment; 5 in favor and 1 opposed (Wicks). Motion carries.

MOTION #4 (9/10/20) was made (Grant/Trahan) that the Board waives the bid process and authorizes the Superintendent of Schools to utilize possible state bid costs to complete the enhancement of the ventilation capacity of the rooftop air handlers to improve replenishing fresh air, if this is an eligible expense of the recently published CSDE allocation of Federal Relief Funds for PPE or Personal Protection Equipment; 5 in favor and 1 opposed (Wicks). Motion carries.

MOTION #5 (9/10/20) was made (Grant/Kalwara) that the Board waives the bid process and authorizes the Superintendent of Schools to utilize possible state bid costs to purchasing a new van to help with transportation, if this is an eligible expense of the recently published CSDE allocation of Federal Relief Funds for personal protection to help maintain social distancing and meet unanticipated transportation needs; 5 in favor and 1 opposed (Wicks). Motion carries.

The U.S. Department of Agriculture (USDA)

On August 31, 2020, the USDA released nine nationwide waivers to extend flexibilities for the Summer Food Service Program (SFSP) and Seamless Summer Option (SSO) of the National School

Lunch Program (NSLP) through December 31, 2020. (The USDA reserves the right to withdraw this approval subject to the availability of funding.) These waivers are available on the Connecticut State Department of Education's (CSDE) [Operation of Child Nutrition Programs during Coronavirus \(COVID-19\)](#) webpage.

All SFAs must notify the CSDE of their intent to continue with NSLP and SBP or if they are interested in participating in the SFSP or the SSO option of the NSLP through December 31, 2020.

MOTION #6 (9/10/20) was made (Trahan/Wicks) that the Board authorizes the Superintendent to submit a signed application to the CSDE to extend the Grab and Go Summer Food Services Program (SFSP), available to all students, through December 31, 2020; all in favor. Motion carries.

MOTION #7 (9/10/20) was made (Grant/Kalwara) that the Board authorizes the Superintendent to adjust BOE Budget Account #3100 to temporarily pay for School Lunch Program expenses until CSDE reimbursement payments are received for payment of the extended Grab and Go Summer Food Services Program (SFSP), available to all students, through December 31, 2020; all in favor. Motion carries.

3. Reopening Update

Members of the Voluntown REOPEN Committee in the Time of COVID-19

Adam S. Burrows -----	Superintendent of Schools, Chair and Point of Contact
Amy L. Suffoletto -----	Principal and LEA COVID-19 Health and Safety Liaison
Lloyd A. Johnson -----	Director of Student Services
Holly Santiago -----	School Nurse
Brian Kallio -----	Director of Maintenance and Facilities
Terry Chenette -----	Transportation Coordinator
Thomas O'Connor -----	Director of Food Services
Rachel Ricard -----	Executive Assistant to the Superintendent and Parent
Andrea Kelly -----	SRBI Teacher and VEA
Angela Gardella -----	Paraprofessional and CSEA
Kate Beauparlant -----	Board of Education Chair and Parent
Jim Ward -----	Technology Consultant
Kathy Groth -----	Counselor/Social Worker
Tracey Hanson -----	First Selectwoman and Parent
Patrick McCormick -----	UNCAS Health Director
Amanda Page -----	Parent
Toula Wyland -----	Preschool Teacher

The Reopen Committee has been meeting for the past two months and published a REOPEN PLAN that was submitted to the State Department of Education on July 24, 2020. Additional information and research about COVID-19 produced updates via several SDE addendums as well as information from the state DPH and the federal CDC. The Reopen Committee and the Board of Education reviews updates in the plan. We recently sent the updated plan to the CSDE for their records.

The students returned to school on Monday, August 31, 2020, and a hybrid schedule was implemented. This included all students having the opportunity to attend VES on Monday, Tuesday, Thursday, and Friday, with Wednesday as a remote learning day. The first week of school had early dismissals at 1:00 p.m. to allow students to transition returning to school after the extended closure due to COVID-19 from March 16 through June 30, 2020. The parents of approximately 50 students opted for remote learning rather than return to school in-person.

Connecticut State Department of Education Resources:

Links to the Reopen Guidance Document and Addendums (from <https://portal.ct.gov>):
[Adapt, Advance, Achieve: Connecticut's Plan to Learn and Grow Together](#)
[Addendum 1 Temporarily Opting into Voluntary Remote Learning Due to COVID-19](#)
[Addendum 2 COVID Guidance and Considerations for Preschool Located in Public Schools](#)

[Addendum 3 Fall Reopening Resource Document for Students with High Needs](#)
[Addendum 4 Interim Guidance for Decision-Making Regarding the Use of In-Person, Hybrid \(Blended\), or Remote Learning Models in Connecticut Schools during COVID-19](#)
[Addendum 5 Interim Guidance for Responding to COVID-19 Scenarios in Connecticut School Districts](#)
[Addendum 6 Reopening Guidance for Educating Students with Disabilities](#)
[Addendum 7 COVID-19 Reopening Considerations for Connecticut K–12 Music Programs](#)
[Addendum 8 Fire and School Safety During COVID-19](#)
[Addendum 9 Contact Tracing Scenarios in Schools](#)
[Addendum 10 Reframing and Reopening: School Discipline Amidst COVID-19 Guidance](#)
[Addendum 11 Interim Guidance for the Use of Face Coverings in Schools during COVID-19](#)
[Addendum 12 Remote Hybrid Learning](#)
[Addendum 13 School Nutrition](#)

The Superintendent asked the Board to consider having the in-person students (currently learning virtually at home on Wednesdays) return to a 5-day school week and have Wednesdays be an Early Dismissal Day. This will allow teachers to utilize Wednesday afternoon to work with the remote students and hopefully address the difficulties that working parents are experiencing. He also noted that the school might be able to utilize some of the \$260,474 Relief Funds to possibly further support remote learners with additional support staff.

Amy Suffoletto suggested that we continue the current hybrid plan to the end of September to give the staff time to prepare and based on current COVID-19 rates. The Board also expressed the importance, as referenced in Addendum #12, of giving remote learners the same quality of education that the in-person students are receiving and were in favor of returning students to 5 days a week in-person.

MOTION #8 (9/10/20) was made (Trahan/Wilson) that the Board of Education approves making Wednesdays an Early Dismissal Day for in-person students starting September 30, 2020; all in favor. Motion carries.

4. **Faculty & Staff Assignments for 2020-21** (An updated list was presented to the Board.)
5. **Policy, Regulation and Forms #4000.1 – Title IX** (Second reading. Tabled to the October meeting.)
6. **Policy and Forms #5111 – Admission/Placement** (Second reading. Tabled to the October meeting.)
7. **Policy #5112 – Ages of Attendance** (Second reading. Tabled to the October meeting.)
8. **Policy #6172.61 – Distance Learning Plan** (Second reading. Tabled to the October meeting.)
9. **Bylaw #9321.2 – Remote/Electronic Board of Education Meetings** (Second reading. Tabled to the October meeting.)

IX. NEW BUSINESS

1. **NAEYC Accreditation Support: Application for School Readiness Program**

MOTION #9 (9/10/20) was made (Grant/Trahan) to approve the no-cost NAEYC Accreditation Support Application for School Readiness Program; all in favor. Motion carries.

2. **Personnel**

MOTION #10 (9/10/20) was made (Wilson/Trahan) that the Board of Education approves Lisa George as a Temporary Custodian during the time of COVID-19; all in favor. Motion carries.

MOTION #11 (9/10/20) was made (Trahan/Kalwara) that the Board of Education approves Linda Lavender as a Grade 1 Long-Term Substitute; all in favor. Motion carries.

MOTION #12 (9/10/20) was made (Trahan/Kalwara) that the Board of Education approves Margaret Volland as the Athletic Director; all in favor. Motion carries.

MOTION #13 (9/10/20) was made (Trahan/Kalwara) that the Board of Education approves Amanda Gould as the Music Director; all in favor. Motion carries.

MOTION #14 (9/10/20) was made (Trahan/Wilson) that the Board of Education accepts the resignation of Sue Swabby as the SLP Head Cook; all in favor. Motion carries.

MOTION #15 (9/10/20) was made (Trahan/Kalwara) that the Board of Education accepts the resignation of Cheryl Miner as a Paraprofessional; all in favor. Motion carries.

3. Agreement Between Griswold and Voluntown BOE for Fingerprinting Services

MOTION #16 (9/10/20) was made (Grant/Trahan) that the Board of Education authorize the Superintendent of Schools to sign the Agreement Between Griswold and Voluntown BOE for Fingerprinting Services: all in favor. Motion carries.

4. Norwich Free Academy Master Agreement

MOTION #17 (9/10/20) was made (Trahan/Kalwara) that the Board of Education authorize the Chairperson of the Voluntown Board of Education to sign the five-year Norwich Free Academy Master Agreement for 2020 through 2025; all in favor. Motion carries.

X. SUGGESTIONS FOR NEXT REGULAR MEETING

- Upcoming BOE meeting: October 8, 2020 at 7:00 p.m.
- Personnel/Staff Assignments for 2020-21
- Committee Assignments
- COVID-19 Update
- Reopening Update
- Budget Preparation Timeline and Process for 2021-22
- Six-Year “Actual Expenditure” History Report
- Policy, Regulation and Forms #4000.1 – Title IX (Third reading)
- Policy and Forms #5111 – Admission/Placement (Third reading)
- Policy #5112 – Ages of Attendance (Third reading)
- Policy #6172.61 – Distance Learning Plan (Third reading)
- Bylaw #9321.2 – Remote/Electronic Board of Education Meetings (Third reading)
- Guest: NFA Director

XI. EXECUTIVE SESSION

MOTION #18 (9/10/20) was made (Wilson/Trahan) to move into Executive Session at 9:28 p.m. for the purpose of discussing Negotiations and staffing needs for the reopening; all in favor. Motion passes.

MOTION #19 (9/10/20) was made (Grant/Trahan) to move out of Executive Session at 9:46 p.m.; all in favor. Motion passes.

MOTION #20 (9/10/20) was made (Wilson/Trahan) to authorize the Superintendent of Schools to review a request for three students of nonresident faculty members to temporarily attend VES based on a checklist to verify the need during this time of COVID-19 and to schedule quarterly reviews by the Board of Education; all in favor. Motion carries.

XII. ADJOURNMENT

MOTION #21 (9/10/20) was made (Kalwara/Trahan) to adjourn at 9:49 p.m.; all in favor. Motion carries.

Witness	Date	Attest	Date
Respectfully drafted and edited by:			
<i>Dee Dee Jackman, Board of Education Clerk</i>			
<i>Adam S. Burrows, Superintendent of Schools</i>			

APPROVED AT THE 10/8/20 BOE MEETING